

JOB DESCRIPTION

LOUDEN SUMMER YOUTH PROJECT ASSISTANT

Location: Louden Tribal Office – Galena, Alaska

Hourly Wage: \$15.00 /hr

Hours per Week: 20 hours with no overtime

Start Date: June 1, 2025

End Date: August 31, 2025

APPLICATIONS DUE MAY 16, 2025

Minimum Qualifications:

- Ages 14-21 (14-17 must have valid work permit before start of hire)

Job Description:

Youth Project Assistant(s) will work on hands-on projects with Louden’s Housing Specialist. In addition, youth workers will be required to attend a brief orientation reviewing “What Employers Expect and Interview Skills”. They will receive tips on building their resumes and attend at least two Council Meetings to report their activities.

Job Responsibilities/Past Projects:

- Yard Clean Up & Organization
- Litter Pick Up
- Assisting Elders (pack wood, paint, basic yard work, etc.)
- Brush Clearing
- Invasive Species Removal
- Louden Can/Bottle Recycling
- Other Projects as Needed

Knowledge and abilities:

- Willingness to learn
- Willingness to take direction
- Ability to work independently and with others
- Ability to do physical work ~4 hours per day (stand, lift, bend, etc.)

Applications available at Louden Tribal Office.

Contact Brooke at 656-1711 with questions