



City of Galena
PO Box 149 - Galena, Alaska 99741-0149
(907) 656-1301 -- (907) 656-1769 Fax

POSITION DESCRIPTION

Date: 4/29/2026

Title: Water Plant Operator –full time
Reports to: City Manager
Salary/wage: Position starting wage – Range 14, DOE

General Position Description: performing a variety of skilled and semi-skilled and technical work in the water plant, wastewater operation and this position will also provide as needed maintenance work assisting in other City departments.

Specific Duties and Responsibilities:

- Knowledge or ability for inspecting, diagnosing, servicing, providing preventative maintenance, and adjusting equipment to ensure effective operation of motors, pumps, boilers, filters, blowers, chemical injection systems, and other equipment used in water treatment plants.
- Operates valves and gates; starts and stops pumps, engines and generators; and operates all other process equipment to control flow and treatment processes as may be required.
- Monitors gauges, meters, and control devices; interprets and records readings; observes variations in operating conditions and test results to determine processing requirements.
- Maintains records, diagnoses equipment and operations malfunctions, requisitions supplies and reports malfunctions to obtain corrective action.
- Collects samples and performs standard water treatment tests or analysis as necessary and applies corrective measures to treatment processes to complete routine assignments and provide utility line locates.

Posted April 29,2026

- Ability and willingness to comply with all City policies and regulations outlined by OSHA and the standards for safety.
- Continue further education in water production and maintain required level II certification for City of Galena water plant.
- Cross train at the other water plant

Qualifications:

18 years or older.

Have high school diploma or GED.

Have valid driver's license.

City application must be received by the City by May 14, 2026, before 4PM.
Deliver to the City or email shuntington@ci.galena.ak.us